APPLICATION FOR RENEWAL Business License

City of Santa Rosa, New Mexico



INSTRUCTIONS TO APPLICANT

Please review the license information and note any changes as needed. The license renewal application MUST be returned no later than the last day of the expiration date of the license to avoid penalty. Mailing renewal and remittance on the last day of the month is not sufficient. It must be mailed in time for the license to be issued within month due. If late, penalties are imposed by state law. Penalty on Licenses are \$50 plus 1½ % per month thereafter. Call City Clerk's Office at 575-472-3404 for assistance.

Application fee \$25.00.

Please make checks payable to: City of Santa Rosa

Mail the renewal form and remittance to: City of Santa Rosa, 244 S 4th Street, Santa Rosa, NM 88435

Please review the license information and note any changes as needed.

Please complete entire application.

License Number

Expiration Date

Name of Business

Business Location

Contact Person

Contact Phone Number

NM CRS #

Nature of Business

Applicant

Applicant Home Address

Applicant Home Phone

Applicant Business Phone

Application is hereby made for Privilege License to be issued in the name of:		
Signature	Printed Name	Date
Incomplete applications will not be processed.		