

Meeting Minutes February 13, 2025

City Council Regular Meeting

Thursday, February 13, 2025, at 9:00 am

The meeting was held at Blue Hole Convention Center, 1085 Blue Hole Road, Santa Rosa NM 88435.

A. CALL MEETING TO ORDER

By the honorable Mayor Nelson Kotiar – 9:02 am

B. ROLL CALL

Taken by City Clerk Amy Campos

<u>Governing Body</u>	<u>Present</u>
Nelson Kotiar, Mayor	X
Erasmio Bravo, Councilman	X
Joey Silva, Councilman	X
Joseph Romero, Councilman	X
Roberta Blea, Councilwoman	X

C. PLEDGE OF ALLEGIANCE

Mayor Kotiar led the Pledge of Allegiance; it was recited by everyone present.

D. APPROVAL OF AGENDA - Agenda for Regular Meeting February 13, 2025

Mayor Kotiar asked for a motion for the removal of the Executive Session section from the agenda. Motion was made by Councilman Romero and second by Councilman Silva. Motion carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

Mayor Kotiar asked for a motion to approve the agenda with the changes. Motion was made by Councilwoman Blea and second by Councilman Bravo. Motion carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

E. APPROVAL OF MINUTES

Regular Meeting Minutes January 14, 2025

Mayor Kotiar asked for a motion to approve the meeting minutes. Motion was made by Councilman Bravo and second by Councilwoman Blea. Motion carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

F. PUBLIC COMMENTS

1. Comments open to the public
2. Rudy Sanchez/Jim Lissy/Bobby Williamson/Emiel Ross – Insurance Services building on Corona; Alley – flow of water supposed to go to 4th Street; City needs to take action and bring level of alley down for proper drainage; Rudy Sanchez has been bringing this issue up since 2018; He spoke with Kenny Flores, Mayor Kotiar, and

Erasmio Bravo
Councilman

Joey Silva
Councilman

Nelson Kotiar
Mayor

Joseph Romero
Councilman

Roberta Blea
Councilwoman

- Councilman Joey Silva about this issue as well; Mayor Kotiar stated 5th Street Project will begin and fix this issue.
3. Lisa Brassell – Representing Lake City Youth & Family and 100% Guadalupe; Reminder about Affordable Housing Plan; Last revised in 2015; Needs to be updated and implemented; Affects workforce and is a community wide issue; State Leadership will be addressing housing funding; Need to have a united front on this issue; Workforce Development – CDL course forthcoming; Assessment must be completed; 12 slots are open; Round table session for food access forthcoming; Community has limited access to healthy food; Properties – downtown and run-down buildings need to be cleaned up. Schedules of projects need to be published; GCDC is supposed to be part of the Housing Plan; Not sure if this is true.
 4. Mark Valenzuela – Only bond advisement agency in New Mexico; Represent several cities in New Mexico; Presentation handout was given to each Council Member; Explained process of services; General obligation bonds – taxes; State’s perspective – City must invest in itself before they will give them money.
 5. Mark Cordova & John Paul Romero – Renovating Blue Hole restrooms currently; Close to completion; Looking at completion at the end of February; Looking at future projects with the City.

G. DEPARTMENT REPORTS

1. Police Department – Law Enforcement Classes coming to Santa Rosa; Proposed in June; Officer Astorga will attend Instructor Training in May; Utilizing Law Enforcement Protection Fund (LEPF) to upgrade equipment; New officer was lucky enough to find housing and moved here this week; 1 officer will be attending the academy in July; Revision of department policies will be completed soon; Councilwoman Blea commended Captain Pacheco on the progress and work being made within the department; Councilman Silva wanted to know if all of the equipment is working; Cameras and vehicles are being worked on; Tasers are being shipped; Working with the District Attorney with bringing cases; Please be patient with the department in this matter.
2. Fire Department – 15 calls for January; Participated in High School Career Days; Prescribed burns conducted at Park Lake; Wildland Fire and Pump & Hose Operations training forthcoming; Need to order new hoses and turn out gear; Will work with Finance Department once quotes are received; Council asked if locks are cut for grass fires on properties, please make sure to replace them right away.
3. Community Development – Route 66 Clean Up – Thank you to all who participated; More grant opportunities are forthcoming; Will apply as soon as applications become available; Emergency funding was secure for the sewer project; Colleen from Stantec presented project updates for 5th Street, Smith Avenue, and Pecos Avenue; 5th Street Project is set to commence on March 10th; Main Street Project; Blue Hole Park – Dog Park/Walking Trails; Barela Road – MAP for design to construction; Dog Valley – utilities (1 block); Chuck and Dale Area – traffic study; Route 66 Centennial – More funding in March; Working with the County; Prison is performing in-kind services during clean up events.
4. Finance Department – Awaiting the approval of the Annual Financial Audit by State Auditor’s Office; Quarterly Report was submitted on time; Monthly Check Report was included in the Council Packet.
5. Senior Center – Annual audit was conducted on January 21st. We were advised of a few changes that need to be made in regard to the new policies involving labeling of products in the kitchen; Still looking for a trained tax preparer to help the senior citizens complete their taxes.
6. Animal Control – 10 dogs were brought in the facility for the month of January; 9 dogs were returned to their owners; 1 dog is still awaiting to be transferred to a shelter; The new heating/cooling unit is installed and has been a huge improvement in keeping the kennels warm; The City was accepted in the Bissell Pet Foundation Partner for Pets Program; In 6 months, we will be eligible to apply for spay/neuter grants and participate in sweepstakes and contests.

H. PRESENTATION – Emiel Ross for Roadrunner Race; Information on prior and future races (4 years); June 21, 2025; Thank you to the City for the collaboration.

I. ACTION ITEMS

1. Approval/Disapproval of Hire of Marka Salas as Administrative Assistant for Police Department presented by
Amy Campos

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilwoman Blea and second by Councilman Romero. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

2. Approval/Disapproval of Hire of Lucian Alderete as Police Officer presented by *Amy Campos*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilwoman Blea and second by Councilman Silva. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

3. Approval/Disapproval of Silver Mine Brewery Liquor License presented by *Amy Campos*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Silva and second by Councilwoman Blea. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

4. Approval/Disapproval of Purchase of Lift Station Pump from James, Cooke, & Hobson, Inc. presented by *Amy Campos*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Romero and second by Councilman Bravo. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

5. Approval/Disapproval of Payment for Internal Affairs Investigation from H & H Private Investigations, PC presented by *Amy Campos*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilwoman Blea. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

6. Approval/Disapproval of Roadrunner Race Promotional through Lodgers Tax presented by *Amy Campos*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Romero and second by Councilwoman Blea. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

7. Approval/Disapproval of Route 66 Centennial Celebration Promotional through Lodgers Tax presented by *Amy Campos*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilman Romero. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

8. Approval/Disapproval of Closure of Gasoline Tax Bank Account presented by *Amy Campos*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilman Silva. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

9. Approval/Disapproval of Memo of Understanding with Santa Rosa Little League presented by *Amy Campos*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilman Silva. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

10. Approval/Disapproval of Memo of Understanding with Guadalupe County in regard to Ambulance Service presented by *Amy Campos*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilman Romero. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

11. Approval/Disapproval of Ordinance 458 to Enter into a Loan Agreement with the State of New Mexico Environment Department for Sewer Repairs presented by *Heather Dostie*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilwoman Blea. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

12. Approval/Disapproval of Resolution 25-10 Authorizing Official Borrower Representative and Signatory Authority for Loan Agreement and Disbursement Requests for RIP 00067 presented by *Heather Dostie*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilman Romero. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

J. COMMUNICATIONS – Route 66 Centennial Celebration Committee Information

K. NEXT MEETING – Regular Meeting March 11, 2025 – 10:00 am at Blue Hole Convention Center

L. ADJOURNMENT – 11:04 am