

Meeting Minutes March 11, 2025

City Council Regular Meeting

Tuesday, March 11, 2025, at 10:00 am

The meeting was held at Blue Hole Convention Center, 1085 Blue Hole Road, Santa Rosa NM 88435.

A. CALL MEETING TO ORDER

By the honorable Mayor Nelson Kotiar – 10:04 am

B. ROLL CALL

Taken by City Clerk Amy Campos

<u>Governing Body</u>	<u>Present</u>
Nelson Kotiar, Mayor	X
Erasmio Bravo, Councilman	X
Joey Silva, Councilman	X
Joseph Romero, Councilman	X
Roberta Blea, Councilwoman	X

C. PLEDGE OF ALLEGIANCE

Mayor Kotiar led the Pledge of Allegiance; it was recited by everyone present.

D. APPROVAL OF AGENDA - Agenda for Regular Meeting March 11, 2025

Mayor Kotiar asked for a motion to move Action Item I6 Bike Trail/Park Presentation before Public Comments.

Motion was made by Councilman Silva and second by Councilwoman Blea. Motion carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

E. APPROVAL OF MINUTES

Regular Meeting Minutes February 13, 2025

Mayor Kotiar asked for a motion to approve the meeting minutes. Motion was made by Councilwoman Blea and second by Councilman Bravo. Motion carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

F. PRESENTATION – Bike Trail/Park – Eli Quinn

The Mother Road Bike Park/Trails; Locate by softball fields; Rogers Arkansas sample park video shown; Kids to adults can utilize; Walkers as well; Looking a letter of support from the Council to submit with grant application; Tim Dodge, Santa Rosa Consolidated Schools, stated he was in favor of this project as well as the students from the High School and thanked the Council for letting the kids attend the meeting.

G. PUBLIC COMMENTS

1. Comments open to the public

Erasmio Bravo
Councilman

Joey Silva
Councilman

Nelson Kotiar
Mayor

Joseph Romero
Councilman

Roberta Blea
Councilwoman

2. Vince Cordova - Here representing the Planning and Zoning Committee; Housing, housing, and more housing is an issue; Committee has established regularly scheduled meetings for the 1st Tuesday of each month; Planning future for the community; 2016 Housing Plan – no movement; Look at it – unbelievable ideas; Committee will review and bring back recommendations to the City Council.
3. Randy and Samantha Tenorio – PDL Water Board has been asking for a deed to get a meter put in for new residence; Have a title commitment; Board is stating we need an approved zoning application; City Committee does not have jurisdiction at this address; Mayor stated to Vince Cordova to take of the water for this family so they can move into their new home.
4. Rudy Sanchez – Support for Dina Martinez; Known her for years; Utilize the Library daily; She is very courteous; Advocate for Library; Communication breakdown with Administration; Dina is getting ready to retire; She makes everyone feel welcome at the Library.
5. Lisa Brassell – When was the last time Council and the Mayor went to the Library? There is not a City Administrator; Revolving door in City; High employee turnover; High insurance payouts; Many terminations over the years; Please vote in favor of our community members; No confidence vote should be made against the Mayor.
6. Ricky Chavez – Here on behalf of Guadalupe County; EMS Fund Act reversion of funds; Give balance to County as soon as possible; Letter mandating reversion was received by the City from the Department of Health – EMS Bureau.
7. Silver Chavez – Hear your community; Free country but yet hear we are; Dina has great ethics; Make a decision, but keep in mind, it will reflect in the next election; Council not doing good for Santa Rosa.
8. Fred Hinker – Utilize the Library; Dina is very professional, kind and helpful.
9. Ern Sanchez – Library experiences with son Noah; He has developmental disabilities and is employed at the Library; Dina has ethics and compassion towards Noah; Thanked the City for the continued support of his son.
10. Max Tenorio – Words on behalf of Dina; Wonderful at the Library; Wrote a book and gave a presentation – Dina helped with this; Something is not right, please speak up; Due process needs to happen; Please reconsider her employment.
11. Janie Yearley – Dina has always been there for me and my daughter; Car parts paid for and reimbursement was promised by the Mayor; Code of ethics should be followed; I cannot work since my car accident; Everyone is on the Mayor's timetable; Mayor leads people on.
12. Mr. Marquez – Library support; Take kids and grandkids; Dina is one of the best Library Directors we have had; What is happening to her is very bad.

H. DEPARTMENT REPORTS

1. Police Department – Ongoing training; Finalizing Standard Operation Procedures (SOP) for Police Department; Weekly meetings with Lexipol for SOP; Stolen guns are an issue; Laws need to be updated; Catch and Release needs to end; Working with District Attorney's Office; Citizens of Santa Rosa and New Mexico need help; Working on an Ordinance for Off-Highway Vehicles; Hope to have it complete and approved before the summer.
2. Fire Department – 9 calls for the month of February; Have been conducting prescribed burns; Staying prepared for the upcoming Fire Season; Have been watering Park Lake Field; Ongoing training for department.
3. Community Development – Applying for multiple grants currently; EPA funds can start to be drawn down.
4. Animal Control – For the month of February, 3 dogs came into the kennels; 2 were returned to their owners; 1 still needs to be transferred; Vaccination Clinic will take place on March 22, 2025; Looking for spay/neuter clinics for owned pets and feral cats; Animal Welfare Trust Fund passed the House floor; Going to Senate now; \$7 million for New Mexico; Animal Shelters benefit; Mountain lion attack update; Been aware of surroundings everywhere you go.
5. Finance Department – EMS Fund Act FY2024 rollover was not approved by the Department of Health; This is the reason for the reversion of funds; Once reversion check is issued and all other EMS expenses are paid, the balance will be sent to the County.
6. Senior Center – Public Hearings (Meetings) are forthcoming per a recent audit recommendation.

I. EXECUTIVE SESSION

1. Approval to Adjourn to Executive Session

Mayor Kotiar asked for a motion to approve adjournment to Executive Session. A motion was made by

Councilman Bravo and second by Councilwoman Blea. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

Adjourned to Executive Session at 11:24 pm.

2. Approval to Return from Executive Session

Mayor Kotiar asked for a motion to approve the return from Executive Session. A motion was made by Councilwoman Blea and second by Councilman Bravo. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

Returned from Executive Session at 12:51pm. Only the items listed under Executive Session were discussed and no final action was taken. *Motion to approve this statement was made by Councilman Bravo and second by Councilman Romero. Motion Carries.*

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

J. ACTION ITEMS

1. Approval/Disapproval of the Termination of Mary Martinez as Library Director presented by *Amy Campos*

A motion was made by Councilman Bravo to Approve 1 Day Suspension without Pay for Mary Martinez. It was second by Councilwoman Blea. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

2. Approval/Disapproval of Hire of Theresa Griego as Motor Vehicle Clerk presented by *Amy Campos*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilwoman Blea and second by Councilman Silva. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

3. Approval/Disapproval of Return Payment of EMS Fund Act FY24 Carryover to Department of Health presented by *Amy Campos*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Romero and second by Councilwoman Blea. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

4. Approval/Disapproval of Purchase of Fire Department Turnout Gear through 5298 Fire Equipment presented by *Amy Campos*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilman Silva. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

5. Approval/Disapproval of Purchase of Pump for Lift Station at Bob's 66 from Sewer Fund presented by *Amy Campos*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilwoman Blea. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

6. Approval/Disapproval of Use of City Property for a Mountain Biking Trail and Bike Park Project presented by *Amy Campos*
Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilwoman Blea and second by Councilman Romero. Motion Carries.
Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye
7. Approval/Disapproval of Resolution 25-12 Sponsorship for a Transportation Project Fund Application and Match Waiver Request for 5th Street FY2025 presented by *Heather Dostie*
Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilman Silva. Motion Carries.
Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye
8. Approval/Disapproval of Resolution 25-13 Sponsorship for a Transportation Project Fund Application and Match Waiver Request for Smith Avenue FY2025 presented by *Heather Dostie*
Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilman Romero. Motion Carries.
Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye
9. Approval/Disapproval of Resolution 25-14 Sponsorship of a Transportation Project Fund Application and Match Waiver Request for the Improvement to Pecos Avenue FY2025 presented by *Heather Dostie*
Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilwoman Blea. Motion Carries.
Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye
10. Approval/Disapproval of Resolution 25-15 Authorizing and Approving Submission of a Completed Application for Financial Assistance to the NM State Highway & Transportation Department FY2025-2026 MAP Program for Barela Road presented by *Heather Dostie*
Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Silva and second by Councilman Romero. Motion Carries.
Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye
11. Approval/Disapproval of Federal On-Call Engineering Services Agreement RFP No. 07-2024 presented by *Heather Dostie*
Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilwoman Blea and second by Councilman Silva. Motion Carries.
Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye
12. Approval/Disapproval of State On-Call Engineering Services Agreement RFP No. 08-2024 presented by *Heather Dostie*
Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilwoman Blea. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

13. Approval/Disapproval to Enter into an Agreement with NM Mainstreet for \$700,000 for Downtown Arts and Cultural Districts presented by *Heather Dostie*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Silva and second by Councilwoman Blea. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

14. Approval/Disapproval to Enter into an Agreement with NM Mainstreet for \$130,000 for Downtown Arts and Cultural Districts presented by *Heather Dostie*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilwoman Blea and second by Councilman Bravo. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

K. COMMUNICATIONS – Tres Lagunas Golf Course Route 66 Centennial Celebration Update

L. NEXT MEETING – Regular Meeting April 8, 2025 – 10:00 am at Blue Hole Convention Center

M. ADJOURNMENT – 1:28 pm