

# Meeting Minutes February 10, 2026

## City Council Regular Meeting

Tuesday, February 10, 2026, at 10:00 am

The meeting was held at Blue Hole Convention Center, 1085 Blue Hole Road, Santa Rosa NM 88435.

### A. CALL MEETING TO ORDER

By the honorable Mayor Nelson Kotiar – 10:06 am

### B. ROLL CALL

Taken by City Clerk Amy Campos

<u>Governing Body</u>	<u>Present</u>
Nelson Kotiar, Mayor	X
Erasmio Bravo, Councilman	X
Joey Silva, Councilman	X
Joseph Romero, Councilman	X
Roberta Blea, Councilwoman	X

### C. PLEDGE OF ALLEGIANCE

Mayor Kotiar led the Pledge of Allegiance; it was recited by everyone present.

### D. APPROVAL OF AGENDA - Agenda for Regular Meeting February 10, 2026

*Mayor Kotiar asked for a motion to approve the agenda with removal of Action Item #9. Motion was made by Councilman Romero and second by Councilwoman Blea. Motion carries. Councilman Bravo made a motion to untable Action #11 from last month's meeting and it was second by Councilman Silva. Motion carries.*

*Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye*

### E. APPROVAL OF MINUTES

Regular Meeting Minutes January 13, 2026

*Mayor Kotiar asked for a motion to approve the meeting minutes. Motion was made by Councilman Bravo and second by Councilwoman Blea. Motion carries.*

*Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye*

### F. PUBLIC COMMENTS

1. Comments open to the public
2. Lisa Brassell – 3 action items on agenda; #2 – Work Order System that includes Fleet, Streets, Facilities, etc. management; #12 Grant for Trails + transferred from County to the City; City and County not getting along – need to repair; #14 What specialty does Souder Miller have? ARC developed 2015 Housing Plan; Housing has 5 phases – not completed in a vacuum; Who will it serve and what form? How is it going to be funded? Needs to serve the community; Assisted Living – need to have proper management; City to not pick up the bill.
3. Eli Quinn – Accompanied by Josh Willis from American Ramp Company – Pump Track landscaping plan (gave

Erasmio Bravo  
Councilman

Joey Silva  
Councilman

Nelson Kotiar  
Mayor

Joseph Romero  
Councilman

Roberta Blea  
Councilwoman

- copy to Council); Artificial turf will be less maintenance; Skate Park is up for approval on this meeting's agenda.
4. Tim Hagamen (NM Economic Development Department) – Thank you for City of Santa Rosa attending Economic Development Meeting; Site Readiness Program – Take a partnership with City and County; Identify Airport assets for business recruitment; Report will be completed by April 27, 2026.
  5. Colleen from Stantec – Dog Valley Utility Replacement (3 blocks); Route 66 Traffic Study for Gilbert Campos Lane; Lighting Plan – through the City; 5<sup>th</sup> Street – Curb and gutter coming soon; Repaving after that; Blue Hole Trails; Dog Park at Park Lake; Mainstreet Parking Lot.
  6. Mark Passwaters – Lived in Santa Rosa for 5 years; Agree with property purchase; Open space park will attract residents.

## **G. DEPARTMENT REPORTS**

1. City Administrator Report to Mayor and Council –  
**Administrative Summary Report**

### **Overview**

This report provides key updates on administrative initiatives, capital projects, grant activity, community engagement, and policy matters currently underway for the City of Santa Rosa.

### **Ongoing Administrative Initiatives**

#### **Merit System Ordinance Update (Ordinance 444)**

The City is collaborating with EEOC Consultant Rita Montoya to update the City of Santa Rosa Merit System Ordinance 444. Revisions include Microsoft formatting updates and language modifications to ensure compliance with current federal and state statutes. The revised ordinance will be presented to the City Council for review and approval in the coming months.

#### **Grant Anticipation Note (GAN) – Financial Update**

Bosque Advisors, represented by Mark Valenzuela, is finalizing a Grant Anticipation Note (GAN) of up to \$1.2 million through a competitive RFP process to select a banking institution. The note will require a Gross Receipts Tax (GRT) commitment as security.

The City Council approved the GAN in December 2025. Additional council approval and a public hearing will be required to finalize the note. The GAN will provide essential startup funding for grant-funded projects, allowing the City to initiate work while awaiting reimbursement. Currently, the City has approximately \$13 million in grant awards supporting infrastructure and recreational projects. A special City Council meeting will be scheduled to address final approval.

#### **Outdoor Recreation Trails Plus Grant – Perch Lake Project**

The New Mexico Economic Development Department has approved the transfer of the \$500,000 Outdoor Recreation Trails Plus Grant from Guadalupe County to the City of Santa Rosa for the Perch Lake Bike Trails Plus Project. Project Manager Carl Colonias indicated that implementation and feasibility will be more efficient under City management.

#### **Eastside Property Development Discussion**

City leadership met with Sauder Miller Engineering to discuss potential development of the City's 31.7-acre property located on the east side of town. A formal presentation was provided to the City Council.

#### **Wastewater Treatment Facility (WWTF) Improvements**

Sauder Miller Engineering submitted a proposal for the design of bar screens and cleanup of the north basin at the Wastewater Treatment Facility. Further review and next steps are forthcoming.

#### **Community Engagement and Communications**

##### **KOAT Live Broadcast**

The City of Santa Rosa will be featured in the KOAT Live Cast on February 20, 2026, as part of the "Centennial

Celebration Series.”

#### **General Obligation Bond Communication**

A public information flier has been developed for the \$2.2 million General Obligation Bond, outlining the projected tax flow increase and community impact.

#### **Others and Questions**

- H. PRESENTATIONS** – Route 66 Committee represented by Netta Montgomery for Upcoming Route 66 Centennial Events – Budget for Events and Items were presented for the upcoming year.

#### **I. ACTION ITEMS**

1. Approval/Disapproval of Route 66 Centennial Celebration Events Budget presented by *Amy Campos*

*Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilwoman Blea and second by Councilman Silva. Motion Carries.*

**Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye**

2. Approval/Disapproval of Payment to iWorQ for 2026 Renewal of Work Order System presented by *Amy Campos*

*Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilman Romero. Motion Carries.*

**Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye**

3. Approval/Disapproval of Payment to Waterway of New Mexico for Annual Fire Hydrant Testing from the Fire Protection Fund presented by *Amy Campos*

*Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilwoman Blea. Motion Carries.*

**Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye**

4. Approval/Disapproval of Purchase of Actuator for Sewer Plant from Instrumentation & Controls presented by *Amy Campos*

*Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilwoman Blea. Motion Carries.*

**Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye**

5. Approval/Disapproval of Payment of Ballot on Demand Systems from Automated Election Services presented by *Amy Campos*

*Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Romero and second by Councilwoman Blea. Motion Carries.*

**Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye**

6. Approval/Disapproval of Purchase of Upgraded Fire Protection System for the Blue Hole Convention Center presented by *Amy Campos*

*Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilman Romero. Motion Carries.*

**Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye**

7. Approval/Disapproval of Purchase of Upgraded Fire Protection System for the City Hall presented by *Amy Campos*  
*Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilwoman Blea. Motion Carries.*

**Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye**

8. Approval/Disapproval of Resolution 26-15 FY 2026 Budget Adjustment presented by *Amy Campos*  
*Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilwoman Blea. Motion Carries.*

**Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye**

9. Approval/Disapproval of Purchase of 2020 Ford F-150 Crew Cab 4X4 Truck for Santa Rosa Police Department from Chalmers Ford presented by *Amy Campos*

**Removed from Agenda at Beginning of Meeting**

10. Approval/Disapproval of Purchase of Trailer to Haul Material presented by *Mayor Kotiar*  
*Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilman Romero. Motion Carries.*

**Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye**

11. Approval/Disapproval of Concrete Skate Park Proposal by American Ramp Company presented by *Mayor Kotiar*  
*Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilman Romero. Motion Carries.*

**Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye**

12. Approval/Disapproval of Resolution 26-14 to Enter into an Agreement with the NM Economic Development Department for the Outdoor Recreation Trails + Grant presented by *Amy Campos*  
*Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilwoman Blea. Motion Carries.*

**Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye**

13. Approval/Disapproval to Enter into a Renewal Agreement with NM Mainstreet for FY 2027 and 2028 presented by *Amy Campos*  
*Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilwoman Blea and second by Councilman Silva. Motion Carries.*

**Roll Call Vote: Bravo: Recuse due to daughter member of GCDC Romero: Aye Blea: Aye Silva: Aye**

14. Approval/Disapproval of Proposal from Souder Miller & Associates for Technical Services for the New Housing Development 31.7 Acres located North of the Golf Course presented by *Amy Campos*  
*Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Romero and second by Councilwoman Blea. Motion Carries.*

**Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye**

- J. COMMUNICATIONS** – None at this time.
- K. NEXT MEETING** – Regular Meeting March 10, 2026 – 10:00 am at Blue Hole Convention Center
- L. ADJOURNMENT** – 12:00 pm