

Meeting Minutes July 8, 2025

City Council Regular Meeting

Tuesday, July 8, 2025, at 10:00 am

The meeting was held at Blue Hole Convention Center, 1085 Blue Hole Road, Santa Rosa NM 88435.

A. CALL MEETING TO ORDER

By the honorable Mayor Nelson Kotiar – 10:05 am

B. ROLL CALL

Taken by City Clerk Amy Campos

<u>Governing Body</u>	<u>Present</u>
Nelson Kotiar, Mayor	X
Erasmio Bravo, Councilman	X
Joey Silva, Councilman	X
Joseph Romero, Councilman	X
Roberta Blea, Councilwoman	X

C. PLEDGE OF ALLEGIANCE

Mayor Kotiar led the Pledge of Allegiance; it was recited by everyone present.

D. APPROVAL OF AGENDA - Agenda for Regular Meeting July 8, 2025

Mayor Kotiar asked for a motion to approve the agenda. Motion was made by Councilman Bravo and second by Councilwoman Blea. Motion carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

E. APPROVAL OF MINUTES

Regular Meeting Minutes June 9, 2025

Mayor Kotiar asked for a motion to approve the meeting minutes. Motion was made by Councilwoman Blea and second by Councilman Silva. Motion carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

F. PUBLIC COMMENTS

- Comments open to the public
- Guadalupe County Correctional Facility – Warden Wilkins introduced Deputy Warden Luis Lopez; Wilkins will be leaving to Grants; New Warden will be Matthew Montoya; He stated he was excited to be here, appreciates involvement, and thanked the council.
- Lisa Brasell – Needed improvements to Park Lake activities; Sanitary Issues; Break from water throughout the day; Clean sand for volleyball area; Much needed work at Perch Lake; Ineffective prioritization of water park; Poor attempt at economic development in Santa Rosa; No signage; No restaurants; No visitor center; Need changes to economic development; War on Drugs – has impact on workforce and youth; Better Planning and Zoning Ordinance and effective enforcement; Route 66/Mainstreet held to a higher standard; 2015 Housing Plan

Erasmio Bravo
Councilman

Joey Silva
Councilman

Nelson Kotiar
Mayor

Joseph Romero
Councilman

Roberta Blea
Councilwoman

- states hiring a Housing Coordinator; Need a home-grown housing project; Route 66 Centennial Committee has made progress on preparation for the upcoming celebration.
- 4. Tim Dodge – Work with him and the Police Department (come together) for action plan; Mr. Perea thanked Mr. Dodge for his insight; War on Drugs – We are aware – collective effort with NM State Police, Sheriff’s Office, and schools; 2014 – GCDC started – major issue then as well.
- 5. John Perea – 60+ years citizen of Santa Rosa; July 4th – Thank you to employees for their hard work.

G. DEPARTMENT REPORTS

1. Police Department – Thanks to all City Staff; Have their families at home and are very hard working; Working 12-to-16-hour shifts; 4th of July – great compliments; 1 officer in academy as of Sunday July 6th; Drug epidemic – know who are doing it – need probable cause for charges; Call dispatch center if needed; Non-emergency or emergency with concerns; Ethics need to be followed; K-9 Unit? – need to get back; Crimestoppers – where is it at?
2. Fire Department – Great job on the fireworks show; 9 calls – 7 accidents and 2 grass fires; Participated in the end of summer school activities; Firefighter I & II and First Aid CPR training being conducted; Participants will be from Santa Rosa, Vaughn, Anton Chico and Newkirk.
3. Animal Control – For the month of June, 5 dogs were brought in; 3 were returned to their owners; 2 were adopted; Applied for a grant for \$46,000 for a spay and neuter clinic; \$10,000 would be for feral cats; Attending an 8-week course for Feral Cats Program; Funding will be given upon completion of course; Bissell Partnership will open up in August; Vaccine Clinic will take place on July 14th; 4th clinic held this year.
4. Recreation – Visitors are loving the shuttles; Transportation challenges – White 15 passenger shuttles are okay; Small shuttles are not holding a charge; Maybe look into getting more white shuttles; Looking for batteries and solar panels for the small shuttles to see if that will remedy the issue.
5. Blue Hole Convention Center – Erosion is a problem on the east side of Blue Hole; Barriers placed in that area; After summer season, need to work on this issue; Water flow did not seem to be impacted; Convention Center needs to be addressed – upkeep planning.
6. Outside Crew – Thank you to staff; More streets and alleys being worked on; Working on putting weed killer at Vecino Sanos and the streets but rain has been an issue.
7. Community Development – EPA for Dog Valley and HUD grant for trails/ponds being completed; Last Stages – September start draw down; Water Trust Board application is being submitted for water infrastructure; Pedestrian bridges over El Rito Creek grant is being processed; Route 66 Centennial grant received for Music Road for \$60,000; San Bar Construction will help with this project; Pecos Sunflower Festival funding received in the amount of \$4,000; Clean and Beautiful Grant from the Tourism Department received for \$11,000; Applied for Que Linda grant which would also enhance clean up of the community. Dog Park Project starting soon; 5th Street Project ending soon; Expecting funding from Department of Transportation to finish next stage of this project.
8. City Administrator – Administrative Summary – Moving forward utilize this process and help with flow of the meeting; Can yield to each department after report is presented; Fiscal Management – Public Works - Water Treatment Center \$60,000 to complete this project; Vector Truck from Capital Outlay; Received funding from Representative Martin Zamora and Senator Pat Woods; Would like to send a thank you letter to them; Certified Police Officer hired; 10 positions filled; 1947 MACK Fire Truck is working and used in Saturday’s parade; Would like to raise prices on parking passes and water park passes; July 14th – Water park will start to be closed on Mondays; This will allow recovery of the lake from the weekend; Need to have a 6% cash balance at all times; Verbal notifications have been made for weeds and nuisance properties; Blue Hole – Risk Management needed for erosion; Lodgers’ Tax Board – Website company to update website with added features for emergency response; Organizational Flow Chart – Performance Evaluations.

H. EXECUTIVE SESSION

1. Approval to Adjourn to Executive Session

Mayor Kotiar asked for a motion to approve adjournment to Executive Session. A motion was made by Councilwoman Blea and second by Councilman Bravo. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

Adjourned to Executive Session at 11:52 am.

2. Approval to Return from Executive Session

Mayor Kotiar asked for a motion to approve the return from Executive Session. A motion was made by Councilwoman Blea and second by Councilman Bravo. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

Returned from Executive Session at 12:25 pm. Only the items listed under Executive Session were discussed and no final action was taken.

I. ACTION ITEMS

1. Approval/Disapproval of Hire of Richard Perea as City Administrator presented by *Mayor Kotiar*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilman Romero. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

2. Approval/Disapproval of Levi M. Chavez II as City Attorney presented by *Mayor Kotiar*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilwoman Blea and second by Councilman Romero. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

3. Approval/Disapproval of Purchase of Life Jackets from Commercial Recreation Specialists presented by *Amy Campos*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Romero and second by Councilman Bravo. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

4. Approval/Disapproval of FY 2026 Parkhill Proposal for Landfill Monitoring and Reporting presented by *Amy Campos*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilman Romero. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

5. Approval/Disapproval of Payment to Axon for Annual Fleet Plan Installment presented by *Amy Campos*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Romero and second by Councilman Silva. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

6. Approval/Disapproval of Payment to New Mexico Self Insurer's Fund for FY 2025-2026 Insurance Renewal presented by *Amy Campos*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilwoman Blea. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

7. Approval/Disapproval of Lease Agreement between City of Santa Rosa and Twin Lakes presented by *Amy Campos*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilwoman Blea and second by Councilman Bravo. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

8. Approval/Disapproval of Guadalupe Community Development Corporation (GCDC) FY 2026 Contract presented by *Amy Campos*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Silva and second by Councilwoman Blea. Motion Carries.

Roll Call Vote: Bravo: Recuse Romero: Aye Blea: Aye Silva: Aye

9. Approval/Disapproval of Resolution and Agreement between City of Santa Rosa and Eastern Plains Council of Governments (EPCOG) presented by *Amy Campos*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilwoman Blea. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

10. Approval/Disapproval of Professional Service Agreement with Bosque Advisors presented by *Amy Campos*
Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilman Romero. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

11. Approval/Disapproval of Resolution No. 25-25 Participation in a Local Government Road Fund Program Administered by the NM Department of Transportation for Grant No. L400727 FY 2025-2026 presented by *Heather Dostie*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Romero and second by Councilwoman Blea. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

12. Approval/Disapproval of Resolution No. 25-26 Match Waiver for Agreement No. L400727 through NM Department of Transportation Local Government Road Fund Program presented by *Heather Dostie*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilwoman Blea and second by Councilman Bravo. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

13. Approval/Disapproval of Resolution No. 25-27 Authorizing Submission of Application to NM Finance Authority Water Trust Board/Technical Assistance Program for Updates to City Water/Wastewater Infrastructure presented by *Heather Dostie*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and

second by Councilman Romero. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

14. Approval/Disapproval to Enter into a Grant Agreement with New Mexico Tourism Department for Pecos Sunflower Festival presented by *Heather Dostie*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilwoman Blea. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

15. Approval/Disapproval to Enter into a Grant Agreement with New Mexico Tourism Department for Music Road for Route 66 Centennial presented by *Heather Dostie*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Silva and second by Councilwoman Blea. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

- J. COMMUNICATIONS** – Water Rate Increase of 4% per Approved Ordinance will take effect next billing cycle. Publication of Notice has been submitted through the Local Radio Station and Newspaper. It was also printed on last month’s bills. Special Meeting scheduled for Thursday, July 24, 2025 at 3:00 pm to approve FY 2026 Final Budget.
- K. NEXT MEETING** – Regular Meeting August 12, 2025 – 10:00 am at Blue Hole Convention Center
- L. ADJOURNMENT** – 12:57 pm