

# Meeting Minutes August 12, 2025

## City Council Regular Meeting

Tuesday, August 12, 2025, at 10:00 am

The meeting was held at Blue Hole Convention Center, 1085 Blue Hole Road, Santa Rosa NM 88435.

### A. CALL MEETING TO ORDER

By the honorable Mayor Nelson Kotiar – 10:00 am

### B. ROLL CALL

Taken by City Clerk Amy Campos

<u>Governing Body</u>	<u>Present</u>
Nelson Kotiar, Mayor	X
Erasmio Bravo, Councilman	X
Joey Silva, Councilman	X
Joseph Romero, Councilman	X
Roberta Blea, Councilwoman	X

### C. PLEDGE OF ALLEGIANCE

Mayor Kotiar led the Pledge of Allegiance; it was recited by everyone present.

### D. APPROVAL OF AGENDA - Agenda for Regular Meeting August 12, 2025

Mayor Kotiar asked for a motion to approve the agenda. Motion was made by Councilman Bravo and second by Councilwoman Blea. Motion carries.

**Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye**

### E. APPROVAL OF MINUTES

#### Regular Meeting Minutes July 8, 2025

Mayor Kotiar asked for a motion to approve the meeting minutes. Motion was made by Councilwoman Blea and second by Councilman Silva. Motion carries.

**Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye**

#### Special Meeting Minutes July 23, 2025

Mayor Kotiar asked for a motion to approve the meeting minutes. Motion was made by Councilwoman Blea and second by Councilman Silva. Motion carries.

**Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye**

### F. PUBLIC COMMENTS

1. Comments open to the public

2. Lisa Brassell – Representing Route 66 Committee and Pecos Sunflower Festival Committee – Working on an Memo of Understanding for the Route 66 Centennial Celebration and the Pecos Sunflower Festival; Pecos

Erasmio Bravo  
Councilman

Joey Silva  
Councilman

Nelson Kotiar  
Mayor

Joseph Romero  
Councilman

Roberta Blea  
Councilwoman

Sunflower Festival will take place September 13-15, 2025 and will be the kick-off for the Route 66 Centennial Celebration; Thanked Savana Salas for keeping the digital boards up to date. Passed out maps/trifolds to Council for this event; Ilfeld Building is making progress; Wayfinding Signs, visitor center, and parking lot as well; Collaborative work going on – Community driven improvements; Bike Park, Musical Road, and Beautification Projects are ongoing; Need Planning & Zoning and Code Enforcement; County Fair is not related to government; Does not matter where it is located; Represents the entire County to include Santa Rosa.

## **G. DEPARTMENT REPORTS**

### **1. City Administrator Report to Mayor and Council – Projects & Community Development**

- Park Lake Dog Park – Construction begins 8/12/2025. Budget: \$364K. Location: between the walking trail and existing road.
- Blue Hole Trails – Phase 1 – \$660K (Congressional Direct Spending).
- Citywide Lighting Project – \$1.2M (Federal funding through NMDOT). Areas: Route 66, 3rd St. to SRHS, 4th & 5th St. downtown, and Hwy 54 to SRMS.
- Power Lake Dam Reconstruction – \$12.2M (Office of the State Engineer). Construction cost \$7.8M, plus dredging. Contractor: Moltz Constructors. Rainfall caused debris and sediment cleanup needs, but work continues.
- 5th Street Project – Completion target: 8/12/2025. Includes water/sewer replacement and asphalt repair at utility trenches (per contract).
- Water Rights Declarations – Initiated surface water declaration for Blue Hole ponds with the State Engineer’s Office (survey & application). Will also declare Blue Hole and Blue Hole Bowl in coming months.
- EV Charging Stations – Four stations north of Blue Hole Convention Center. Budget: \$650K (NMDOT).
- Capital Outlay Awards: 1) \$1.9M – Park Lake/Blue Hole recreation improvements; 2) \$230K – Three SRPD police vehicles.
- Water/Wastewater PER – Approved; \$600K (Water Trust Board/NMFA) for citywide improvements.
- Ilfeld Parking Area – \$750K (GCDC Capital Outlay). Improvements: concrete curb/gutter, ADA compliance, picnic tables, landscaping, and corn hole play area.
- Music Road Improvements – \$60K (West side of town).
- The Story of Art in America – \$28K (Lodgers Tax).

#### **Santa Rosa Police Department**

- Nine officers within the Police Force (1-officer at the Academy, 1-officer attending instructor development, 2-officers attending firearms instructor school).
- Lt. Mike Lopez, AXON Firearms Signal Device Training (Activates body camera when weapon is removed from holster).
- 91 Citations for the month of August
- 10 Arrests and 1 stolen vehicle seized
- Purchasing four Dodge Chargers (37K each with 230K Capital Outlay Monies)

#### **Golf Course**

- Membership drive is successful – 90% paid after letter distribution.
- Need: Golf greens mower (approx. \$50K).
- Prohibited Tres Lagunas fishing.
- Summer crew leaving for college 8/15/2025.

#### **Recreation**

- City of Lakes Triathlon – Successful event with 180 participants.
- Seasonal Blue Hole/Park Lake staff end after Labor Day weekend.
- Labor Day Events – Bike & Lowrider Car Show.
- Wubit – Closing week of Labor Day due to staffing limits.
- Blue Hole Safety Rails – In place due to geological fissures; need short- and long-term safety plan.

- Dive Room Repairs – Ongoing.
- Ilfeld Information Center – Wood flooring complete; painting ongoing.

#### Water Department

- Six leaks were repaired in the last three weeks.
- Weed removal at sewer plant.
- Brian & Ray attending wastewater school in Albuquerque week of 9/7/2025.
- Scheduled mixer maintenance by Winter 2025 – \$60K.
- Installed 8 frost-free spigots at Rodeo Grounds.
- Lift station repair at sewer plant – \$16K.
- Ordered 25 tons of cold mix (\$4,500) for sinkhole and minor road repairs.

#### Special Projects/Airport

- Rodeo Grounds – Completed canopy with electric pedestal; starting small canopy over east side bleachers.
- Airport – Compliance inspections (fuel station/pump system) and grounds maintenance.
- Installed 7 electrical pedestals.

#### Grounds & Streets

- Assisted with Special Projects.
- Continued weed control (streets/grounds/parks).
- Completed weed removal: Los Vacinos & Reilly Rd.
- Ongoing pothole repairs.

#### Equipment & Vehicles

- PW backhoe sent to Four River Co. for repairs.
- Hardship Auction (NMDOT) – Purchased 3 trucks for \$25K: (2 Chevy Diesel 2500s and 1 Chevy 1500)
- Dodge 2500 – Transmission replaced.

#### Transfer Station

- Received 72 new dumpsters to replace old/inoperable units.
- Peterbilt semi-truck AC repaired.

#### Fire Department

- 20 firefighter’s total: 17 seniors, 3 juniors (juniors restricted from driving, must be accompanied by a senior).
- All “Jaws of Life,” spreaders, and cutters serviced (\$3K repairs).
- Fire truck engine – New starter installed (\$2K).
- Prescribed burn – 500 acres at Agar Ranch scheduled for 8/16/2025.

#### Communications and Considerations:

- Lodger’s Tax – Money Market Investment
- Old Mid School Property Exchange with County
- Blue Hole Sediment Retention and Integrity
- Santa Rosa Website design
- SR IT

### **H. ACTION ITEMS**

1. Approval/Disapproval of Liquor License for Chico’s Tortas Y Pinas Lokas, LLC dba Chico’s Mexican Food presented by *Amy Campos*

*Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilwoman Blea. Motion Carries.*

***Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye***

2. Approval/Disapproval of Payment to New Mexico Municipal League FY 2025-2026 Dues presented by *Amy*

*Campos*

*Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Romero and second by Councilman Bravo. Motion Carries.*

***Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye***

3. Approval/Disapproval of Payment to Danita Agar for Insurance Agent Fees for FY 2025-2026 presented by *Amy Campos*

*Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilwoman Blea and second by Councilman Bravo. Motion Carries.*

***Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye***

4. Approval/Disapproval of Payment to Abrazo Technologies for E-Rate Category 2 – Internal Network Connections for Moise Memorial Library presented by *Amy Campos*

*Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilman Romero. Motion Carries.*

***Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye***

5. Approval/Disapproval of Payment to KANW New Mexico Public Media FY 2026 presented by *Amy Campos*  
*Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Romero and second by Councilman Bravo. Motion Carries.*

***Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye***

6. Approval/Disapproval of Payment to Lake City Youth Center Fiscal Agent for Pecos Sunflower Festival for Advertisement and Promotion from Lodgers' Tax presented by *Amy Campos*

*Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Romero and second by Councilman Bravo. Motion Carries.*

***Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye***

7. Approval/Disapproval of Audit Contract with Patillo, Brown, and Hill, LLP for FY 2025 presented by *Amy Campos*

*Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilwoman Blea. Motion Carries.*

***Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye***

8. Approval/Disapproval of Purchase of New HVAC System for Sewer Plant Offices presented by *Amy Campos*  
*Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Romero and second by Councilwoman Blea. Motion Carries.*

***Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye***

9. Approval/Disapproval of Water Survey for Declaration of Surface Water at Blue Hole and Blue Hole Bowl presented by *Amy Campos*

*Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Romero and*

*second by Councilwoman Blea. Motion Carries.*

**Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye**

10. Approval/Disapproval of Utilization of 10 Acres of Northeast Side of Perch Lake for Bike Park and 17,000 sq. ft. South of Route 66 and Blue Hole Entrance Road for Pump Track presented by *Mayor Kotiar*

*Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Romero and second by Councilman Bravo. Motion Carries.*

**Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye**

11. Approval/Disapproval of Cornerstone Paving and Sealcoating Proposal for Downtown Street Paving presented by *Mayor Kotiar*

*Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilman Romero. Motion Carries.*

**Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye**

12. Approval/Disapproval of Agreement with the State of New Mexico Capital Outlay for Park Improvements presented by *Heather Dostie*

*Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilwoman Blea and second by Councilman Romero. Motion Carries.*

**Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye**

13. Approval/Disapproval of Agreement with the State of New Mexico Capital Outlay to Purchase and Equip Santa Rosa Police Department with New Patrol Vehicles presented by *Heather Dostie*

*Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilwoman Blea. Motion Carries.*

**Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye**

#### **I. COMMUNICATIONS**

Beth Williams, David, and Natasha from Community Solar Program

Low Income Subsidies; Municipality; State Lead Program; Access to underserved communities; 200 megawatts available; City's own program for community; Specific to Cooperatives – need to visit with Farmers' Electric; Free government cell phone program; Low-cost phone plans available; This program has possibilities to bring jobs to the community.

Luke Sanchez (Student Doctor at Local Hospital)

Multi-Use Recreational Trail; Walking Trails; Healthy and easy access to exercise is needed for locals and tourists.

**J. NEXT MEETING** – Regular Meeting September 9, 2025 – 10:00 am at Blue Hole Convention Center

**K. ADJOURNMENT** – 11:43am