

Meeting Minutes September 9, 2025

City Council Regular Meeting

Tuesday, September 9, 2025, at 10:00 am

The meeting was held at Blue Hole Convention Center, 1085 Blue Hole Road, Santa Rosa NM 88435.

A. CALL MEETING TO ORDER

By the honorable Mayor Nelson Kotiar – 10:06 am

B. ROLL CALL

Taken by City Clerk Amy Campos

<u>Governing Body</u>	<u>Present</u>
Nelson Kotiar, Mayor	X
Erasm0 Bravo, Councilman	X
Joey Silva, Councilman	X
Joseph Romero, Councilman	X
Roberta Blea, Councilwoman	X

C. PLEDGE OF ALLEGIANCE

Mayor Kotiar led the Pledge of Allegiance; it was recited by everyone present.

D. APPROVAL OF AGENDA - Agenda for Regular Meeting September 9, 2025

Mayor Kotiar asked for a motion to approve the agenda. Motion was made by Councilwoman Blea and second by Councilman Bravo. Motion carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

E. APPROVAL OF MINUTES

Regular Meeting Minutes August 12, 2025

Mayor Kotiar asked for a motion to approve the meeting minutes. Motion was made by Councilman Bravo and second by Councilwoman Blea. Motion carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

Special Meeting Minutes August 26, 2025

Mayor Kotiar asked for a motion to approve the meeting minutes. Motion was made by Councilman Bravo and second by Councilman Romero. Motion carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

F. PUBLIC COMMENTS

1. Comments open to the public

2. Lisa Brassell – Municipal Election is upcoming; Thank you for relocation of Farmer’s Market; Funding to restore tennis courts; City and Schools need to form a Memo of Understanding to get the courts repaired; Mr. Perea

Erasm0 Bravo
Councilman

Joey Silva
Councilman

Nelson Kotiar
Mayor

Joseph Romero
Councilman

Roberta Blea
Councilwoman

stated that the tennis courts assigned under an agreement with the schools and they would have to maintain the courts on the school grounds; City would have to maintain any on City property; Grants to fund this project are available; Will be glad to help with applying for funding; 100% Guadalupe collaborates with District Court, Guadalupe County Development Corporation (GCDC), Health Council, and Health Care Authority; City needs an updated Affordable Housing Plan; Homegrown Housing Program meetings have started; A local Housing Authority may need to be implemented; Court Programs Meetings – Guadalupe County to include Santa Rosa were not represented; Not receiving benefits from this; Assisted Outpatient Program – Unhoused mentally ill people – impacting our youth (priority); Senate Bill 3 – Behavioral Health Reform and Investment Act; Need to provide services for these individuals; Veno Sanos – misused and deteriorating; Community Hub – Community Services; Investment needed in the building; Next 100% Guadalupe Meeting is scheduled for September 28, 2025.

2. Mark Valenzuela (Bosque Advisors) - Bond Advisor; Be prepared – State of New Mexico money for Infrastructure Master Plans; Looking for shovel ready projects

G. DEPARTMENT REPORTS

1. City Administrator Report to Mayor and Council –

Project & Community Development

- Working on Water Trust Board Application, due September 11, 2025. Phased:
 - 600K (NFA-New Mexico Finance Authority) Planning which will lead to Design and Construction
 - 1.3M Congressional Directive Money – Dog Valley (water infrastructure replacement) – Partially funded with 1.5M shortfall.
- 3.5M (Disbursement) Quality of Life Application due September 12, 2025, for the purpose of:
 - 2M Pedestrian Bridges
 - 500K Pump Track and Skate Park
 - 500K Blue Convention Center Addition
 - 500K Kiddie/Little League Field Bathrooms
- **Park Lake Dog Park** – Construction begins 8/12/2025. Budget: \$364K. Location: between the walking trail and existing road. Project started
- **Blue Hole Trails – Phase 1** – \$660K (Congressional Direct Spending).
Citywide Lighting Project – \$1.2M (Federal funding through NMDOT). Areas: Route 66, 3rd St. to SRHS, 4th & 5th St. downtown, and Hwy 54 to SRMS.
- **Power Lake Dam Reconstruction** – \$12.2M (Office of the State Engineer). Construction cost \$7.8M, plus dredging. Contractor: Moltz Constructors. Project on going, ½ the base footing of the dam nearly complete, on-going concrete pours. November 2026 completion date.
- **5th Street Project** – Project completed. Additionally, we received 1.1M (NMDOT – TPF-Transportation Project Fund) to asphalt 5th Street Corona to Pecos (1 block)
- **Water Rights Declarations** – Initiated surface water declaration for Blue Hole ponds with the State Engineer’s Office (survey & application). Will also declare Blue Hole and Blue Hole Bowl in coming months. In-process.
- 1.1M 5th Street Asphalt paving (Corona to Capitan)
- **EV Charging Stations** – Four stations north of Blue Hole Convention Center. Budget: \$650K (NMDOT). Needs Council Approval
- **Capital Outlay Awards:**
 - \$1.9M – Park Lake/Blue Hole recreation improvements.
- **Water/Wastewater PER** – Approved; \$600K (Water Trust Board/NMFA) for citywide improvements.
- **Ifield Parking Area** – \$750K (GCDC Capital Outlay). Improvements: concrete curb/gutter, ADA compliance, picnic tables, landscaping, and corn hole play area. Accepting bids (Deadline September 22, 2025)
- Pump and skateboard park (Circle K Road – 450K funded with Capital Outlay)
- **Music Road Improvements** – \$60K (West side of town. On-going)

- **The Story of Art in America** – \$28K (Lodgers Tax).
- **Quality of Life Grant** – 3.5M – Application deadline September 12, 2025

Santa Rosa Police Department

- Nine officers within the Police Force (1-officer at the Academy, 1-officer attending instructor development, 2-officers attending firearms instructor school.
- Criminal Activity - August 1 -31, 2025
 - 27 Offense Incident Reports
 - 10 Auto Accidents
 - 5 Arrests
 - 101 Traffic Citations
 - 3 Vin Inspections
- Purchasing two Dodge Chargers and one Ford Truck
- SRPD Vitalant Blood Drive
- District Attorney must file a petition for a hearing with a judge for mentally ill individuals. Up to judge as to what process is followed after that.

Golf Course

- Need: Golf greens mower (approx. \$50K – looking at quotes)
- Prohibited Tres Lagunas fishing.

Recreation

- Centennial Route 66 Kick-off, Sunflower Festival and Santa Rosa Car Show
- Wubit is closed for the season
- **Blue Hole Safety Rails** – In place due to geological fissures; need short- and long-term safety plan.
- **Dive Room Repairs** – Ongoing (Frank Dodge)
- **Ifield Information Center** – Wood flooring complete; painting ongoing.

Public Works & Utilities

Water Department

- Five leaks have been repaired in the last three weeks (2 on 2nd Street, 1 on 3rd street, 1 on Elm Street alley and on Barela Alley)
- Plugged sewer Second Street and 9th Street (Vacuum Truck Work)
- Completed water line to the ponds (installed two valves and 240 feet of 4-inch water line)
- Brian & Rey attending wastewater school in Albuquerque week of 9/7/2025.
- Scheduled mixer maintenance by Winter 2025 – \$60K.
- Lift station repair at sewer plant – \$16K (on-going)
- Ordered 25 tons of cold mix (\$4,500) for sinkhole and minor road repairs. (delivered)

Special Projects/Airport

- Airport – Compliance inspections (fuel station/pump system) and grounds maintenance.
- General Maintenance (Weeds)

Grounds & Streets

- Assisted with Special Projects.
- Continued weed control (streets/grounds/parks).
- Ongoing pothole repairs.
- Assisting with event set-up

Equipment & Vehicles

- PW backhoe sent to Four River Co. for repairs. Ongoing 5K in repairs
- **3 Tahoe's from Artesia donated to SRPD (Serviced)**
- Dodge 2500 – Transmission replaced. Complete
- Worked Fire Truck Brush Truck (replaced tires)
- Garage door repaired at maintenance shop
- Transfer station mulcher repaired

- Old oil removed, contracted with a company once a month.

Transfer Station

- Received 72 new dumpsters to replace old/inoperable units.
- All equipment functional (Peterbilt/Kenworth/Backhoe etc.)

Fire Department

- 10 Calls for the month of August
- 27 firefighters with 25 Seniors (Senior is 3 years plus)
 - CPR Training with Becky Maez (9/6/25)
 - Blood Bourne pathogens and stop the bleed (9/14/25) – Instructor, Pepper Zamora
 - Structural Training (9/14/25) (forcible entry, hose training and smoke ventilator)
- “Jaws of Life,” spreaders, and cutters serviced (\$3K repairs) complete
- Fire truck engine – New starter installed (\$2K). on-going
- Brush Truck repaired from the dealer – update software (under warranty)
- Community outreach at HeadStart (fire extinguisher)
- Approved by State Fire Marshal (4X4 truck - new unit)

Communications and Considerations:

- N/A

H. ACTION ITEMS

1. Approval/Disapproval of Memorandum of Understanding with Guadalupe County regarding the Erection of a Route 66 Commemorative Plaque presented by *Amy Campos*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilman Silva. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

2. Approval/Disapproval of Purchase of 2 – 2023 Dodge Chargers from Melloy Dodge and 1 – 2025 Ford F150 Truck from Phil Long Ford with Capital Outlay Funds presented by *Amy Campos*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Romero and second by Councilwoman Blea. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

3. Approval/Disapproval of Purchase of Upfitting of Dodge Chargers and Ford F150 Truck from Frontline Upfitting with Capital Outlay Funds presented by *Amy Campos*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Romero and second by Councilwoman Blea. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

4. Approval/Disapproval of Purchase of a Dual-Purpose K-9 Dog from Irene Howcroft with Law Enforcement Protection Funds presented by *Amy Campos*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Romero and second by Councilwoman Blea. Motion Carries.

Roll Call Vote: Bravo: Nay Romero: Aye Blea: Aye Silva: Aye

5. Approval/Disapproval of Purchase of K-9 Standard Transport System for Dodge Durango from Frontline Upfitting with Law Enforcement Protection Funds presented by *Amy Campos*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Romero and second by Councilwoman Blea. Motion Carries.

Roll Call Vote: Bravo: Nay Romero: Aye Blea: Aye Silva: Nay Mayor Kotiar: Aye

6. Approval/Disapproval of Purchase of 10 – Dell Pro Rugged Notebooks from Abrazo Technologies LLC with Law Enforcement Protection Funds presented by *Amy Campos*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilwoman Blea. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

7. Approval/Disapproval of Repairs to Sewer Plant Lift Station by James, Cooke, & Hobson, Inc. from the Sewer Fund presented by *Amy Campos*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Romero and second by Councilman Bravo. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

8. Approval/Disapproval of Payment to Stantec for Santa Rosa Pond Survey from the General – Parks & Recreation Fund presented by *Amy Campos*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Silva and second by Councilwoman Blea. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

9. Approval/Disapproval of Payment to Feed Yard Industrial Solutions for Troubleshooting and Replacement of SCADA System Computer from the Water Fund presented by *Amy Campos*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilman Romero. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

10. Approval/Disapproval of Purchase of Gutter System for Blue Hole Convention Center presented by *Amy Campos*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilwoman Blea and second by Councilman Bravo. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

11. Approval/Disapproval to Enter into Grant Agreement No. C0245018 (Capital Appropriation) for the Plan, Design, Construction and Equip Vehicle Infrastructure at the Blue Hole Convention Center presented by *Heather Dostie*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Romero and second by Councilman Bravo. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

12. Approval/Disapproval of Resolution 25-33 to Participate in the New Mexico Transportation Project Fund (TPF) Match Waiver Program FY26 for the 5th Street Project presented by *Heather Dostie*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and

second by Councilman Romero. Motion Carries.

Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye

- I. COMMUNICATIONS** - Route 66 Car Show will take place this Friday and Saturday in the Downtown Area and at Park Lake.
- J. NEXT MEETING** – Regular Meeting October 14, 2025 – 10:00 am at Blue Hole Convention Center
- K. ADJOURNMENT** – 11:50 am