

# Meeting Minutes October 7, 2025

## City Council Regular Meeting

Tuesday, October 7, 2025, at 10:00 am

The meeting was held at Blue Hole Convention Center, 1085 Blue Hole Road, Santa Rosa NM 88435.

### A. CALL MEETING TO ORDER

By the honorable Mayor Nelson Kotiar – 10:19 am

### B. ROLL CALL

Taken by City Clerk Amy Campos

<u>Governing Body</u>	<u>Present</u>
Nelson Kotiar, Mayor	X
Erasmio Bravo, Councilman	X
Joey Silva, Councilman	X
Joseph Romero, Councilman	X
Roberta Blea, Councilwoman	X

### C. PLEDGE OF ALLEGIANCE

Mayor Kotiar led the Pledge of Allegiance; it was recited by everyone present.

### D. APPROVAL OF AGENDA - Agenda for Regular Meeting October 7, 2025

*Mayor Kotiar asked for a motion to approve the agenda. Motion was made by Councilman Bravo and second by Councilwoman Blea. Motion carries.*

*Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye*

### E. APPROVAL OF MINUTES

Regular Meeting Minutes September 9, 2025

*Mayor Kotiar asked for a motion to approve the meeting minutes. Motion was made by Councilman Romero and second by Councilman Bravo. Motion carries.*

*Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye*

Special Meeting Minutes September 16, 2025

*Mayor Kotiar asked for a motion to approve the meeting minutes. Motion was made by Councilwoman Blea and second by Councilman Romero. Motion carries.*

*Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye*

### F. PUBLIC COMMENTS

1. Comments open to the public
2. Eli Quinn – Bike Park - \$1.1 million between City of Santa Rosa, Guadalupe County, and Guadalupe Community Development Corporation; 3 grants submitted; End of year to see if we receive; \$100,000 Design – Progressive

Erasmio Bravo  
Councilman

Joey Silva  
Councilman

Nelson Kotiar  
Mayor

Joseph Romero  
Councilman

Roberta Blea  
Councilwoman

Trail Design was hired; Route 66 Themed Bike Park.

3. Lisa Brassell – Representing Pecos Sunflower Festival Board – Successful Festival this year; City Administration was essential to its success for assisting with parking, band, and location of activities; Looking and possibly expanding to the Convention Center and Ilfeld Building for next year’s activities; Data compilation is taking place and will be presented to the Council at a later date.

## **G. DEPARTMENT REPORTS**

### **1. City Administrator Report to Mayor and Council –**

#### **Community Development**

- Working on Water Trust Board Application submitted and presented September 11, 2025 for the completion of Dog Valley
- 3.5M (Disbursement) Quality of Life Application submitted for the purpose of 2M Pedestrian Bridges, 500K Pump Track and Skate Park, 500K Blue Hole Convention Center Addition, and 500K Kiddie Land/Little League Field Bathrooms
- Park Lake Dog Park – Complete
- Blue Hole Trails – Phase 1 - \$660K (Congressional Direct Spending)
- Citywide Lighting Project - \$1.2M (Federal Funding through NMDOT) Areas include: Route 66, 3<sup>rd</sup> Street to High School, 4<sup>th</sup> and 5<sup>th</sup> Street Downtown, and Highway 54 to Middle School.
- Power Lake Dam Reconstruction - \$12.2M (Office of the State Engineer) – Completion date September 2026
- 5<sup>th</sup> Street Project – Project completed. Additionally, we received 1.1M (NMDOT – TPF – Transportation Project Fund) to asphalt 5<sup>th</sup> Street Corona to Pecos (1 block) – On-going (CDBG needs to be expended, prior to spending to TPF)
- Water Rights Declarations – Initiated surface water declaration for Blue Hole ponds with the State Engineer’s Office (survey & application). Will also declare Blue Hole and Blue Hole Bowl in coming months.
- EV Charging Stations – Four stations north of Blue Hole Convention Center – Resolution complete; next step would be the fully executed agreement and then proceed with construction (Somos Solar)
- Capital Outlay Awards – In-Process; Resolution Passed
- Water/Wastewater PER – Ongoing
- Ilfeld Parking Area – In the process of bid lots to adjust to 750K allocation
- Music Road Improvements – Secretary Adams and Serna are working on the approval asphalt replacement to install San Bar’s music roads strips. Projected Spring 2026
- Story of Art in America – Interview and Production – Complete September 23 – 25, 2025

#### **Public Works**

- October 7, 2025 Training and Technical Support Inspection with NMED (NM Environment Department)
- Brian Chavez received his L3 Wastewater Certification
- Scheduled mixer maintenance by Winter 2025 - \$60K
- Lift Station repair at sewer plant – Complete
- Ordered 25 tons of cold mix (\$4,500) for sinkhole and minor road repairs (in-use)
- RAS (Reuse Activated Sludge) – For repairs (7K)

#### **Police Department**

- Nine officers within the Police Force
- Officer Felipe Campos will complete the Law Enforcement Academy on October 28, 2025
- Three Officers will be attending Narcotics Training
- 91 Citations for the month of August
- 10 Arrests and 1 stolen vehicle seized
- Officer Velasquez – VIN Inspection Training School
- September: 44 offense/incident reports, 6 Arrests, 25 Citations, and 14 Auto Accidents

#### **Golf Course**

- Membership drive is successful – 90% - Letter have been forwarded to non-compliant
- Golf greens mower (\$51K) – October Resolution

#### Recreation

- Wibit – Dismantled for the season
- Blue Hole Safety Rails – In place due to geological fissures; need short- and long-term safety plan
- Dive Room Repairs – Ongoing
- Ilfeld Information Center – Wood flooring complete; painting ongoing; Working on rear porch decking – ongoing.

#### Fire Department

- 12 calls for September
- Pump Ops Training – 29 people attended
- Participated in the Bike Parade and Farm Safety Day
- Structural Fire Training – Focused on
- Ortega’s will be donating 2 cars to the Fire Department to utilize for Vehicle Extraction Training.

### **H. ACTION ITEMS**

1. Approval/Disapproval of Resolution No. 26-01 Authorizing the Submission of a Grant Application and Necessary Documentation to the NM Department of Transportation for FY 2025 EV Infrastructure presented by *Heather Dostie*  
 Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilman Romero. Motion Carries.

**Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye**

2. Approval/Disapproval of Planning & Zoning Application for NKS Royal Truck Stop (Nash Travel Center) by *Heather Dostie*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Romero and second by Councilman Bravo. Motion Carries.

**Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye**

3. Approval/Disapproval of Purchase of Fire Department Gear/Uniforms from MES with Fire Protection Funds presented by *Amy Campos*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilwoman Blea and second by Councilman Bravo. Motion Carries.

**Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye**

4. Approval/Disapproval of Payment to Axon Enterprises Inc. for Annual Body Camera and Taser Services from the Police Department Fund presented by *Amy Campos*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilman Romero. Motion Carries.

**Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye**

5. Approval/Disapproval of Payment to James, Cooke & Hobson to Rebuild RAS Pump at Sewer Plant from the Sewer Fund presented by *Amy Campos*

Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Romero and second by Councilwoman Blea. Motion Carries.

**Roll Call Vote: Bravo: Nay Romero: Aye Blea: Aye Silva: Aye**

6. Approval/Disapproval of Purchase of a John Deere 2550 Precision Cut Triplex Mower for the Golf Course from the Park Improvements Capital Outlay Funds presented by *Amy Campos*

*Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilman Romero. Motion Carries.*

**Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye**

7. Approval/Disapproval of Resolution No. 26-02 Updated Municipal Court Traffic Penalty Assessment Schedule presented by *Amy Campos*

*Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilwoman Blea and second by Councilman Silva. Motion Carries.*

**Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye**

8. Approval/Disapproval of Beautify Blue Hole Convention Center Project #1 presented by *Eli Quinn*

*Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Romero and second by Councilman Bravo. Motion Carries.*

**Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye**

9. Approval/Disapproval of Beautify Blue Hole Convention Center Project #2 presented by *Eli Quinn*

*Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilwoman Blea. Motion Carries.*

**Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye**

10. Approval/Disapproval of Historic Photos Art Installation Project #3 presented by *Eli Quinn*

*Mayor Kotiar asked for a motion to approve the action item. A motion table this action item was made by Councilman Bravo and second by Councilman Romero. Motion Carries.*

**Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye**

- I. COMMUNICATIONS** – Trunk or Treat will take place in Downtown on October 25<sup>th</sup> from 4pm – 7pm.  
**J. NEXT MEETING** – Regular Meeting November 12, 2025 – 10:00 am at Blue Hole Convention Center  
**K. ADJOURNMENT** – 11:35 am