

# Meeting Minutes December 9, 2025

## City Council Regular Meeting

Tuesday, December 9, 2025, at 10:00 am

The meeting was held at Blue Hole Convention Center, 1085 Blue Hole Road, Santa Rosa NM 88435.

### A. CALL MEETING TO ORDER

By the honorable Mayor Nelson Kotiar – 10:05 am

### B. ROLL CALL

Taken by City Clerk Amy Campos

<u>Governing Body</u>	<u>Present</u>
Nelson Kotiar, Mayor	X
Erasmio Bravo, Councilman	X
Joey Silva, Councilman	X
Joseph Romero, Councilman	X
Roberta Blea, Councilwoman	X

### C. PLEDGE OF ALLEGIANCE

Mayor Kotiar led the Pledge of Allegiance; it was recited by everyone present.

### D. APPROVAL OF AGENDA - Agenda for Regular Meeting December 9, 2025

Mayor Kotiar asked for a motion to approve the agenda. Motion was made by Councilman Silva and second by Councilwoman Blea. Motion carries.

**Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye**

### E. APPROVAL OF MINUTES

Regular Meeting Minutes November 12, 2025

Mayor Kotiar asked for a motion to approve the meeting minutes. Motion was made by Councilman Bravo and second by Councilman Romero. Motion carries.

**Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye**

### F. PUBLIC COMMENTS

1. Comments open to the public

2. Lisa Brassell – Meetings and agendas – council represent the constituents; 10:00 am meeting time is very inconvenient; Need to reconsider the time of meetings; More people would like to attend; Presentation was given – Proposal given to Council for Assisted Living Building; Request use for it; Emergency housing and Food; Lack of basic services in this area; Food Pantry is needed; Unhoused in community need services; Funding is available for this program; Senate Bill 3 was passed for funding; Application for funding is due by December 19, 2025; Asking for \$1 million dollars; Lake City Wellness Center is the proposed name of the building; Best place to start this program; Gear programs can be offered; Not a homeless shelter; Would be a managed program and facility. Richard Perea (City Administrator) – This is a systematic issue throughout New Mexico not just

Erasmio Bravo  
Councilman

Joey Silva  
Councilman

Nelson Kotiar  
Mayor

Joseph Romero  
Councilman

Roberta Blea  
Councilwoman

Santa Rosa; This location is not ideal; Needs to be addressed by the legislature; Concerns – consider possible homeless increase in area.

3. Emiel Ross – Community Member; Vecino Sanos not to be used for the unhoused; Nursing home and assisted living facility would be better; Location is not ideal due to high community and tourist traffic; Lot of people would benefit.
4. Erica Zito-Chavez – Homeless causing fear for community; Resources do not exist now; Place for services is needed; Meeting needs to take place for further discussion; People need help so cycle will not be repeated.

## **G. DEPARTMENT REPORTS**

### **1. City Administrator Report to Mayor and Council –**

#### Projects and Community Development:

- Ilfeld Parking Area – GBCA” Great Blocks Capital Appropriations” (861K)-CSR/GCDC Collaboration - Pre-construction meeting complete – Construction starts middle of December 2025
- Bike Pump Track (American Ramp) – Construction has started (450K – Recreational Capital Outlay Money) – Bike ramp complete with American Ramp; however, we need to internally complete some landscape for safety purposes (access fencing or bollards to prohibit cars and ATVs. Skate board ramp installed)
- Blue Hole Access Trails – Phase 1 – \$660K (Congressional Direct Spending). We have a Notice of Award, waiting on Notice to Proceed from the federal government.
- Working on Water Trust Application submitted and presented for the completion of Dog Valley (2.3M) 1.2M Water Trust Board and 1.1 from the Environmental Protection Agency.
  - Fall of 2026, WTB request will be for design and construction to start replacing all the water and sewer infrastructure throughout the city (Seven-Year-Plan).
- Quality of Life Application submitted (3.5M), for the purpose of:
  - 2M Pedestrian Bridges
  - 500K Pump Track and Skate Park
  - 500K Blue Convention Center Addition
  - 500K Kiddie/Little League Field Bathrooms (Waiting approval/disapproval of award within the next two months)
- Park Lake Dog Park (Complete/Sena Construction) – Budget: \$364K. (In-process, Internal expense CSR is erecting a retaining wall for the dog park)
- Power Lake Dam Reconstruction – \$12.2M (Office of the State Engineer). Construction cost \$7.8M, plus dredging. On-going – September 2026 Completion date
- 5th Street Project – Project completed. Additionally, we received 1.1M (NMDOT – TPF-Transportation Project Fund) to asphalt 5<sup>th</sup> Street Corona to Pecos (1 block) – On-going (CDBG needs to be expended, prior to spending TPF).
- WTB 2<sup>nd</sup> Street Project -Sowder-Miller (2.1M w/ 107K Match), meeting November 24, 2025 kick off for scope of work.
- Citywide Lighting Project – \$1.2M (Federal funding through NMDOT). Areas: Route 66, 3rd St. to SRHS, 4th & 5th St. downtown, and Hwy 54 to SRMS.

#### FUNDING AWARDS:

- EV Charging Stations – Four stations north of Blue Hole Convention Center. Budget: \$650K (NMDOT). Resolution Complete; next step would be the fully executed agreement and then proceed with construction (Somos Solar or Private Contractor). This procurement will be based on contractor completes the work, then we invoice the NMDOT.
- Capital Outlay Awards:
  - \$1.9M – Park Lake/Blue Hole recreation improvements.
  - \$230K – Three SRPD police vehicles. Processed and paid, two chargers have been delivered, waiting on F150
- Water/Wastewater PER (Preliminary Engineering Report) – Approved; \$600K (Water Trust Board/NMFA - for citywide improvements). On-going

- Music Road Improvements – \$60K (West side of town). Secretary Serna, NMDOT has informed us that they will not proceed with this project due to budgetary constraints. Department of Tourism will follow up with us on how they will spend 60K.

Public Works & Utilities

Water Department (Onofre Cordova)

- November 13, 2025, meeting with NMED (Permit and Compliance)
- NMED – Rural Infrastructure mixer and blowers’ maintenance for wastewater treatment plant by Winter 2025 – \$100K (ordered).

Santa Rosa Police Department - (Capt. Ernesto Pacheco and Lt. Mike Lopez)

- K-9 will be fully certified by the end of December 2025. Kennel complete.

Golf Course (Davian)

- Golf greens mower (\$51K). Delivered and in use on 12/3/2025
- Working on Golf Course culvert
- Rebuilt east side shelter

Fire Department:

- Brush Trucks are in repair (1 in Amarillo (motor –2011 Ford 550), 1 in Edgewood (transmission- 2018 Ford 550))

Public Works

- Ilfeld – north end porch and decking (in-progress)
- Trees and weeds by the Pecos River Union Pacific RR Bridge
- FAA review concerns complete (lights and other minor concerns)
- Retaining wall at dog pond (in-process)

POINTS OF EMPHASIS, INFORMATION AND CONSIDERATIONS

- ❖ Nash Travel Center – securing CID permits
- ❖ Discussion with Mavrick Gas Station. They are considering erecting a gas station on the east side of town,
- ❖ Discussion with Bobby Rivera to annex 5 acres into the City of Santa Rosa. Petition is in process.
- ❖ \$38 million dollars in projects over the last 3 years in the City of Santa Rosa.

**H. ACTION ITEMS**

1. Approval/Disapproval of Resolution 26-05 Establishing Rules and Procedures Regarding City of Santa Rosa City

Council Meetings and Agendas presented by *Amy Campos*

*Mayor Kotiar asked for a motion to untable the action item from last meeting A motion was made by Councilwoman Blea and second by Councilman Bravo. Motion Carries.*

***Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye***

*Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilman Silva. Motion Carries.*

***Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye***

2. Approval/Disapproval of Resolution 26-06 Open Meetings Act 2026 presented by *Amy Campos*

*Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilman Romero. Motion Carries.*

***Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye***

3. Approval/Disapproval of Resolution 26-07 Observed Holidays for Calendar Year 2026 presented by *Amy Campos*

*Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilwoman Blea and second by Councilman Silva. Motion Carries.*

***Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye***

4. Approval/Disapproval of Payment of Annual Renewal for Flock Safety for Police Department presented by *Amy Campos*  
*Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilman Romero. Motion Carries.*  
**Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye**
5. Approval/Disapproval of Purchase of New Body Armor from Survival Armor for Police Department presented by *Amy Campos*  
*Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilman Romero. Motion Carries.*  
**Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye**
6. Approval/Disapproval of Payment of Pump Rental from Capital Pump & Equipment for Sewer Plant presented by *Amy Campos*  
*Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilman Romero. Motion Carries.*  
**Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye**
7. Approval/Disapproval of Purchase of Submersible Mixers and Air Bi-Lobe Blowers from M & M Electric Motor Repair, LLC for Sewer Plant presented by *Amy Campos*  
*Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilwoman Blea. Motion Carries.*  
**Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye**
8. Approval/Disapproval of Purchase of Replacement Transmission for Fire Department Truck from Rich Ford Edgewood from Fire Protection Fund presented by *Amy Campos*  
*Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Bravo and second by Councilman Silva. Motion Carries.*  
**Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye**
9. Approval/Disapproval of Purchase of New Computer Aided Dispatch (CAD) System from E Force for Dispatch and Police Department presented by *Amy Campos*  
*Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Romero and second by Councilman Bravo. Motion Carries.*  
**Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye**
10. Approval/Disapproval to Enter into an Agreement with the New Mexico Department of Transportation to Upgrade City Lighting to LED in Various Locations presented by *Heather Dostie*  
*Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilwoman Blea and second by Councilman Silva. Motion Carries.*  
**Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye**

11. Approval/Disapproval of Resolution 26-08 To Consider the Authorization of the Intent Resolution and Notice of Sale of City of Santa Rosa Short-Term Bonds presented by *Mayor Kotiar*

Mark Valenzuela from Bosque Advisors and Linda Melendres from Melendres & Melendres Law Firm provided explanation and answered any questions posed. Proposed amount was \$1.25 million dollars.

*Mayor Kotiar asked for a motion to approve the action item. A motion was made by Councilman Silva and second by Councilwoman Blea. Motion Carries.*

***Roll Call Vote: Bravo: Aye Romero: Aye Blea: Aye Silva: Aye***

- I. COMMUNICATIONS** – Toys for Joy on Saturday, December 13, 2025, 1:00 – 4:00 pm Downtown 4<sup>th</sup> Street; Light Parade starts at 6:00 pm; Katie Simon, representative from Senator Henrich’s Office, is visiting Santa Rosa today.
- J. NEXT MEETING** – Regular Meeting January 13, 2026 – 10:00 am at Blue Hole Convention Center
- K. ADJOURNMENT** – 11:52 am