

**CITY OF SANTA ROSA
RESOLUTION 26-06
OPEN MEETINGS ACT 2026**

WHEREAS, the Mayor and City Council met in a Regular Meeting at the Blue Hole Convention Center, on December 9, 2025; and

WHEREAS, Section 10-15-(B) of Open Meetings Act (NMSA 1978, Section 10-15-1 through 4) states that, except as may be otherwise provided in the Constitution or provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission, administrative adjudicatory body or other policymaking body of any state or local public agency held for the purpose of formulating public policy discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings to the public at all times; and

WHEREAS, any meeting subject to the Open Meetings Act, at which the discussion or adoption of any proposed resolution, rule, regulation, or formal action occurs shall be held only after reasonable notice to the public; and

WHEREAS, Section 10-15-1(D) of the Open Meetings Act requires the City of Santa Rosa to determine annually what constitutes reasonable notice of its public meetings.

NOW THEREFORE, BE IT RESOLVED by the City of Santa Rosa that:

1. All meetings shall be held at the Blue Hole Convention Center, located at 1085 Blue Hole Road, Santa Rosa, NM at 10:00 am or as indicated in the meeting notice.
2. Unless otherwise specified, regular meetings shall be held on the 2nd Tuesday of each month as follows:

January 13, 2026	July 14, 2026
February 10, 2026	August 11, 2026
March 10, 2026	September 8, 2026
April 14, 2026	October 13, 2026
May 12, 2026	November 10, 2026
June 9, 2026	December 8, 2026

3. The agenda will be available at least seventy-two hours prior to the meeting from the City Clerk; whose office is located at 244 S. 4th Street, Santa Rosa, NM 88435. Notice of any other regular meetings will be given 72 hours in advance of the meeting date. The notice shall indicate how a copy of the agenda may be obtained.
4. Special meetings may be called by the Mayor or by the majority of the members upon 72-hour notice. The notice shall include an agenda for the meeting or information on how members of the public may obtain a copy of the agenda. The agenda shall be available to the public at least 72 hours before any special meeting.
5. Emergency meetings will be called only under unforeseen circumstances that demand immediate action to protect the health, safety, and property of citizens or to protect the public body from substantial financial loss. The governing body will avoid emergency meetings whenever possible. Emergency meetings may be called by the Mayor or by majority of the members upon 24-hour notice unless threat of personal injury or property damage requires less notice. The notice for all emergency meetings shall include an agenda for the meeting or information on how the public may obtain a copy of the agenda.

6. For purposes of regular meetings described in paragraphs 1 through 3 of this resolution, notice requirements are met if notice of date, time, place, and agenda is placed in newspapers of general circulation in the state and posted in the following locations: City Hall, Moises Memorial Library, Senior Citizens Center, local United States Post Office, local grocery store, and KSSR Radio Station Public Service Announcement. Copies of the written notice shall be mailed or faxed to those broadcast situations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meeting.
7. For purposes of special meetings and emergency meetings described in paragraphs 4 and 5 of this resolution, notice requirements are met if notice of the date, time, place, and agenda is provided by telephone to newspapers of general circulation in the state and posted in the locations indicated in paragraph 6. Telephone notice also shall be given to the broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meeting.
8. The governing body may close a meeting to the public only if the subject matter of such discussion or action is excepted from open meeting requirements under Section 10-15-1 (H) of the Open Meetings Act.
 - a. If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of the governing body taken during the open meeting. The authority for the closed meeting and the subjects to be discussed shall be stated with reasonably specificity in the motion to close and the vote of each individual member on the motion to close shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in the closed meeting.
 - b. If a closed meeting is conducted when the governing body is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances, stating the specific provision of the law authorizing the closed meeting and the subjects to be discussed with reasonable specificity, is given to the members and to the general public.
 - c. Following the completion of any closed meeting, the minutes of the open meeting that was closed, or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state whether the matters discussed in the closed meeting were limited only to those specified in the motion or notice for closure.
 - d. Except provided in Section 10-15-1 (H) of the Open Meetings Act, any action taken as a result of discussions in a closed meeting shall be made by vote of the governing body in an open public meeting.
9. When it is difficult or impossible for a board member, council, commission, administrative adjudicatory body or other policymaking body to attend a meeting in person, the member may participate by means of a conference telephone or similar communications equipment as authorized by Section 10-15-1 (C) and as provided by the Board's rules and regulations.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Governing Body of the City of Santa Rosa, State of New Mexico, hereby adopts the 2026 Open Meetings Act Resolution.

PASSED, APPROVED, AND ADOPTED in the regular meeting of the Governing Body of the City of Santa Rosa this 9th day of December 2025.

This Resolution No. 26-06 shall become effective upon complete execution of this document.

Councilor BRAND moved for the adoption of Resolution No. 26-06 and the motion was duly seconded by Councilor ROMERO. The motion to adopt said resolution, upon being put to a vote, was passed and adopted on the following recorded vote:

	Voting Aye:	Voting Nay:	Absent:
Councilor Erasmo Bravo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilor Joey Silva	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilor Joseph Romero	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilor Roberta Blea	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

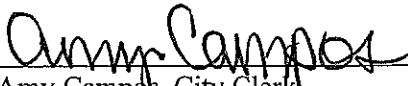
4 Councilors having voted in favor of said motion, Mayor Kotiar declared said motion carried by a vote of at least the majority of all members of the entire governing body, and said resolution adopted, whereupon the Mayor and City Clerk signed the resolution upon the records of the minutes of the Council.

Executed this 9th day of December 2025.



Nelson Kotiar, Mayor

Attest:



Amy Campos, City Clerk